

**Public Notaries Recommended Scale of Fees (summarised), published  
in the NSW Government Gazette (No 93) on Friday, 1<sup>st</sup> August, 2008**

<b>1. <u>Affidavits, Affirmations, and Declarations</u></b>	<b>FEE</b>	<b>FEE + GST</b>
Administering an oath or affirmation; taking a declaration and signing jurat	<b>\$81.82</b>	<b>\$90.00</b>
Plus each additional deponent at the same time	<b>\$40.90</b>	<b>\$45.00</b>
<b>2. <u>Deeds or other Unsworn Documents</u></b>		
Witnessing and attesting execution or signing of a Deed or other document	<b>\$81.82</b>	<b>\$90.00</b>
Each additional individual at the same time	<b>\$40.90</b>	<b>\$45.00</b>
<b>3. <u>Verification   Certification of copy documents</u></b>		
Examining copies (photographic or otherwise) comparing with original to verify –per (six) 6 minute time unit, or part thereof	<b>\$40.00</b>	<b>\$44.00</b>
Notarial Certificate verifying copy document	<b>\$122.72</b>	<b>\$135.00</b>
<b>4. <u>Notarial Certificates</u></b>		
Preparing Notarial Certificate verifying   certifying execution of a document by one individual, and completing the Certificate	<b>\$122.72</b>	<b>\$135.00</b>
Each additional individual at the same time	<b>\$51.82</b>	<b>\$57.00</b>
Preparing Notarial Certificate, verifying   certifying execution of document by a corporation with declaration and exhibit   annexure, and completing the Certificate	<b>\$250.00</b>	<b>\$275.00</b>
Preparing and completing Notarial Certificate not otherwise prescribed – per (six) 6 minute time unit , or part thereof	<b>\$40.00</b>	<b>\$44.00</b>
<b>5. <u>Bills of Exchange</u></b>		
Noting Bill of Exchange, including supplying one copy of note, entering in Register, for each hour or part thereof	<b>\$200.00</b>	<b>\$220.00</b>
Protesting Bill, including supplying one (1) copy of the Protest, if at the same time as noting	<b>\$131.82</b>	<b>\$145.00</b>
If protested later	<b>\$281.82</b>	<b>\$310.00</b>
<b>6. <u>Ship's Protest</u></b>		
Noting	<b>\$245.45</b>	<b>\$270.00</b>
Copy	<b>\$15.00</b>	<b>\$16.50</b>
Certified copy	<b>\$245.45</b>	<b>\$270.00</b>
Additional Certified Copy	<b>\$81.82</b>	<b>\$90.00</b>
<b>7. <u>Miscellaneous</u></b>		
Drawing and engrossing documents, to be costed as follows:		
(a) For Notary's time, per six (6) minute time unit or part thereof	<b>\$40.00</b>	<b>\$44.00</b>
(b) For any Clerk, per hour (pro rata for proportionate part)	<b>\$109.10</b>	<b>\$120.00</b>
Photocopying, faxes, up to (fifteen) 15 pages included in above Scale, exceeding (fifteen) 15, then per page	<b>\$1.82</b>	<b>\$2.00</b>

(Exclusive of outlays, out of pocket expenses etc. Out of office visits, mobile notary services not included)