

Scale of Public Notaries Fees – Western Australia

1. <u>Affidavits, Affirmations, and Declarations</u>	MAX FEE
a. For administering an oath or affirmation or taking a declaration and for signing the jurat or its equivalent - <ul style="list-style-type: none"> • where there is one deponent or declarant • for each additional deponent, affirmant or declarant swearing, affirming or declaring at the same time 	\$77.00 \$22.00
b. For preparing an affidavit, affirmation or declaration verifying the execution of a document by a company or by a person	\$77.00
c. For preparing a notarial certificate in respect of an oath, affirmation or declaration and for completing the certificate	\$77.00
d. For completing a second and third certificate (if required)	\$22.00
e. For preparing an exhibit to an affidavit, affirmation or declaration and for completing the exhibit	\$22.00
2. <u>Deeds and other documents</u>	
a. Witnessing and attesting the execution or signing of a deed or other document - <ul style="list-style-type: none"> • where there is one party • for each additional party signing at the same time 	\$77.00 \$22.00
b. For preparing a notarial certificate in respect of the attestation and for completing the certificate	\$77.00
3. <u>Verification of copies of documents</u>	
a. <ul style="list-style-type: none"> • For examining with the original a photographic copy of the document • For each page exceeding one 	\$22.00 \$5.50
b. For examining with the original a copy of a document other than a photographic copy	\$55.00
c. For preparing a notarial certificate verifying a copy of a document and for completing the certificate	\$77.00
4. <u>Certificates under seal not otherwise prescribed by this scale</u>	
Time spent in research, verifying material for inclusion, interviewing parties and directors and drawing the certificate (per 6 minutes)	\$77.00
5. <u>Bills of Exchange</u>	
a. For noting a bill of exchange, entering in the register and supplying one copy of note	\$154.00
b. For presenting bill	a fee for the time so occupied calculated in accordance with the <i>Solicitors Costs Determination 2005</i> *
c. For preparing, issuing and entering a protest of a bill of exchange and supplying one copy of protest <i>together with reasonable disbursements necessarily incurred in connection with any of those services</i>	\$154.00
6. <u>Ship's Protest</u>	
a. Preparing and attesting ship's protest including 3 copies (if required)	\$209.00
b. Preparing and attesting extension of ship's protest	\$209.00
7. <u>Duplicates</u>	
a. Except where otherwise provided, for more than one copy of any of the above notarial documents completed at the same time - For the first ten copies after the original	Half the prescribed fee
b. For those after the tenth copy	One quarter of prescribed fee
8. <u>Miscellaneous Services</u>	
a. For instructions, attendances, correspondence, drawing, engrossing, travel and all other services not covered by this scale, or, if so covered, for matters involving unusual work or difficulty, a fee calculated in accordance with <i>the Legal Practitioners (Solicitors Costs) Determination 2005</i> * having regard to the time skill and responsibility involved	
b. For photocopies where necessary, including of documents for which allowance is otherwise made in this Determination	\$1.00 per page